Wayne Community Schools FOUNDATION
Learning for Life

The IDEA Project
Inspiring Development through Educational Achievement
Classroom Grant Application
Cover Sheet

Name of Project Director: _____

Is this a team proposal? (If yes, please list team members below.) ☐ YES ☐ NO

Team Members: _____

_____

Please circle what school the project is for:

Wayne High School   Wayne Junior High School   Wayne Elementary School

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Title of Proposed Project: _____

Anticipated Beginning Date of Proposed Project: _____

Anticipated End Date of Proposed Project: _____

Total Cost of Project: _____

Administrator Signature: _____

Please return to Lindsay McLaughlin
Wayne High School
limclau1@waynebluedevils.org

Please note the review of proposals are anonymous. This cover sheet will not be included as part of the actual selection process by the selection committee. Consideration of your request will be based on the following proposal.

Number Code: _____   Project Name:_____

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Proposal Application

Directions: The following information will need to be included within the proposal. Please do not include the applicant(s) name on this application. The proposal should not exceed four pages, including the cover sheet. If additional information is needed to support the proposal, please include the material as an appendix with a maximum of three additional pages.

Project Title: _____

Grade Level: _____   Subject: _____

Start Date: _____   Evaluation Date: _____

Project Cost: _____   Proposal Date: _____

Description of Project: *Please keep all responses to a 500 word* **maximum each***.*

1. Please provide a description of the proposed project including a clear indication as to how the proposal project will enhance and enrich the educational experience for the students of the district. (What is the project, what is the need for the project, how will it benefit the students, how does the project align with the mission of the district, etc.)

2. What are the major objectives of the project? What are the expectations of this project?

3. How many students will be involved with the project? If applicable, what role will the development of student leadership, character, community involvement, respect for others and other life skills be involved with the project?

4. Explain the different teaching methods that will be used to implement this project and how they will improve the performance of students in the classroom. (Examples: lecture, discussion, debate, small groups, simulation, use of technology, etc.)

5. What, if any, additional materials are needed from the district to support the project?

Number Code: _____   Project Name:_____

6. What evaluation methods will you utilize to measure whether your objectives have been achieved? What, if any, data will be gathered throughout the project?

Proposal Budget List

The budget detail portion of the proposal should include the cost of:
- Equipment and supplies needed and their sources
- Other items required to support the proposed project
- Fees, charges and payments

Please list the requests in priority order and be as detailed as possible. Copies of all invoices and other forms of proof of payment will be acquired by the Wayne Community Schools.

QUANTITY	ITEM	COST OF ITEM	SUPPLIER	BUDGET AMOUNT

TOTAL COST: _____

Number Code: _____   Project Name:_____

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Proposal Evaluation Summary

Please submit an end-of-the-year evaluation summary to the Wayne Community Schools Foundation office on or before **May 31st**. Included with the evaluation summary should be the expenditure accounting sheet and copies of receipts and/or requisitions.

Project Title: _____

Name of Project Director: _____

Date: _____   Number of Students Impacted: _____

Grade Level: _____   Subject: _____

Amount of Proposed Grant: _____   Amount of Grant Award from Foundation: _____

Please answer the following statements and questions.

1. Provide a brief description of project. (One or two sentences)

2. How did the objectives meet the goals and missions of Wayne Community Schools?

3. Did the project achieve the expected outcomes?

4. What would you change or do differently if you repeated the project?

5. Please provide additional comments about the project.

Number Code: _____   Project Name:_____